

**JOB TITLE:** Proposals Estimator

**DEPARTMENT:** Estimating

Nachi Robotic Systems, Inc. thrives on developing long-term relationships. We are a customer-centric, solution-driven, and ambitious team that is passionate about solving our customer challenges. Come join a world leader in robotics and system automation.

We have an exciting opportunity for an individual to join us as a Proposals Estimator. If you are hungry for an opportunity, motivated to grow, and looking for a challenging, rewarding then we want to talk to you!

**PRIMARY FUNCTION:** Create proposal concepts and processes for robotic system applications (mig welding, spot welding, machine tending, material handling, etc.) as well as provide accurate job cost estimates and final quotes for customers.

**PRINCIPLE RESPONSIBILITIES:**

1. Generate detailed quotations for robotic automation systems (mig welding, spot welding, machine tending, press tending, palletizing), robots, and overhaul estimates
2. Create final deliverable quote documents
3. Make comprehensive cost estimates for content of proposals
4. Interact with suppliers to acquire cost and basic technical specification of ancillary equipment when needed to complete NRS quotes
5. Complete reach studies and system layouts for proposals
6. Complete cycle time studies and process sequences for proposals
7. Work closely with sales and engineering to clarify scope and content on a regular basis
8. Present and review finished quotes with sales and customer as required
9. Visit customer facilities for line up to gather information when required
10. Create budgets from cost estimate for project
11. Completes many short-term special projects
12. Review internal project kickoff packages and customer purchase orders for correctness
13. Has general understanding of Terms and Conditions and their application in automation contracts

**Requirements:**

1. Associate degree in a business related field or equivalent experience required, bachelor degree preferred
2. Computer literacy in Microsoft Office products and technical software, including AutoCAD
3. Minimum three years of experience in a costing and/or proposal role
4. Minimum three years of training or equivalent experience in engineering design
5. Ability to read fixture drawings and part prints as well as a familiarity with GD&T practices
6. Knowledge of mechanical assembly required and a basic knowledge of controls

**Physical Requirements:** Work is performed in an office environment with an occasional visit to a plant, which may include hazardous equipment and chemicals.

**BENEFITS:**

Nachi Robotic Systems provides a comprehensive benefits package including medical, dental and vision insurance, 401K plan with employer match, paid time off, and tuition reimbursement.

Nachi Robotic Systems Inc. is an equal opportunity employer and makes employment decisions without regard to race, color, religion, creed, gender, national origin, disability, marital or veteran status, sexual orientation, or any other legally protected status.